



A voice for families of children and young people with special educational needs and/or disabilities

MINUTES OF AGM 28/11/17, KRAZY PLAY DAYS

ATTENDEES:

14 parent carers attended the AGM, which included Trustees and members

APOLOGIES:

4 apologies were received from members.

Chair's Report

Ramona talked through the Chair's report detailing the Forum's work over the past year. The report had been circulated to members and non-members prior to the meeting (and attached). The school groups facilitator, who has set up parent carer groups at schools in Reading, is leaving at the end of the month.

Treasurer's Report 2016-17

Alice explained that she needed to consolidate the accounts and have them checked by an independent assessor. Once they are completed, it was agreed that the accounts will be circulated to attendees of the meeting with the minutes.

Subsequent to the meeting it was confirmed that charities with an income of less than £25,000 pa do not to be independently checked. The Forum's income was less than that in 16/17.

Nominations and Elections

One previous nomination has been received for Trustee/Secretary role.

We have been unable to contact the current Trustee/secretary for many months so it was decided that Ramona will write to her formerly notifying

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that she has been relieved of her role. The meeting acknowledged what she had done for the Forum and would welcome any input in the future. She was invited but did not attend.

The following were elected:

- Lynsey was voted to become the new Secretary/Trustee.
- All Trustees appointed for another year in the same roles.

Ramona asked if anyone else wanted to become a trustee – nobody came forward.

Volunteers for Local Offer Group

Maryam Makki, RBC, would like more Parent Carers to review and feedback re Local Offer via email. A parent asked whether this could be sent out in another language. Fran to ask Maryam how and to what extent the Local Offer can be translated and, if parents became part of the on-line feedback group, whether Maryam could send to them in another language.

Tara to put a post of Facebook asking for volunteers for the Local Offer on-line feedback group.

Future Coffee Evenings

The following topics/speakers were suggested for forthcoming coffee evenings:

Exclusions - Helen Redding/Gill Dunlop and Ambitious about Autism for January 2018.

Anti-bullying in secondary schools – Tara said this is part of SEND Strategy,

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Transparency of criteria for short-breaks for families – we could ask Simon McKenzie and Dan Cook around Easter time re money/short breaks.

Conference

At 2016's AGM, it was agreed to ask SinclairsLaw to talk about Tribunals as a topic for the Forum's annual conference. Ipea had been contacted, but is expensive at £65 per delegate, plus cost of venue, refreshments.

FM 12/02/18

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